



**REQUEST FOR PROPOSAL
ADDENDUM NUMBER ONE (1)**

DATE: JUNE 11, 2020
RE: RFP NO. 2020-12 – VOLUNTARY EMPLOYEE BENEFITS PRODUCTS
OWNER: CITY OF EDINBURG
TO: HOLDERS OF SPECIFICATIONS, AND ALL INTERESTED PARTIES TO THE CITY OF EDINBURG

All Addenda issued in respect to this project shall be considered official changes to the original RFP documents and shall become a part of the Contract documents. The following changes shall become part of the Request for Proposals for Voluntary Employee Benefits Products.

CLARIFICATIONS:

RFP OPENING DATE FROM WILL REMAIN UNCHANGED. THE RFP OPENING DATE IS WEDNESDAY, JUNE 17, 2020 @ 3:00 P.M. IN THE COMMUNITY ROOM LOCATED: AT 415 W. UNIVERSITY DR, EDINBURG, TX 78539.

SPECIFICATIONS ADDENDUM ITEM AS SPECIFIED BELOW:

USB submissions will be accepted, but must have separate pdf attachments per section, as well as one complete pdf file with tabs included, so we may print in-house. The excel response sheet is also required.

Electronic signatures will be accepted.

PLEASE ACKNOWLEDGE RECEIPT OF THIS ADDENDUM IN THE SPACE PROVIDED BELOW AND RETURN TO MS. LORENA FUENTES, PURCHASING AGENT VIA EMAIL TO lfuentes@cityofedinburg.com. PLEASE INCLUDE THIS FORM IN YOUR BID PROPOSAL.

NAME: _____ TITLE: _____

COMPANY: _____

If you have any questions or require additional information, do not hesitate to contact Ms. Lorena Fuentes, Purchasing Agent at (956) 388-8972.

Lorena Fuentes, Purchasing Agent